

## TÜBİTAK ARDEB 1001 PROGRAMME

### IMPORTANT POINTS TO BE CONSIDERED BEFORE APPLICATION

Project applications should be submitted electronically via Project Application System (PBS) (\*) and by e-signature. Project Application System is opened approximately 45 days before the application deadline of the program (\*) <http://ardeb-pbs.tubitak.gov.tr>.

#### **ARBIS Registration**

Principal investigators, researchers and consultants (including researchers and consultants outside Türkiye) should be registered in the TÜBİTAK Researcher Information System (ARBİS) database and their information should be up-to-date.

#### **E-signature**

Since the application is required to be made by e-signature, PIs, researchers and consultants (except researchers and consultants outside Türkiye) in the project team, right owners other than the project team and the authorized representatives of institutions of project team must have qualified electronic certificates.

#### **Residence Conditions**

The PI and researchers (except for researchers outside Türkiye) should reside in Turkey (non-Turkish citizens can be PI/researchers in projects as long as they work at an institution in Turkey).

(For TRNC applications, the PI should reside in TRNC and the researchers should reside either in Turkey or in TRNC).

#### **Host Institution**

The researchers who work for non-governmental organizations (foundations, associations, etc.), unions, chambers and commodity exchanges and their economic enterprises; cooperatives, sole proprietorships and ordinary partnerships cannot apply.

#### **Requirements and Limits to be involved in Projects**

- In case of exceeding the maximum project limits, the one cannot be PI, researcher and consultant (except for TRNC project proposals)
- A person cannot apply with more than one project proposal as a PI for the same program in the same application period (excluding persons with the additional rights of being PI in 1001 or 1003 programs because they have applied for HORIZON 2020 Program and exceeded the minimum threshold).
- A person cannot apply for more than one program with the same Project proposal (In case of applying for more than one program, the first application is taken into account and the other application is returned without any evaluation).

- Rector, Vice Rector, Chief Physician, Deputy Chief Physician, Hospital Director, Minister, Deputy Minister, General Manager, Deputy General Manager, and Provincial Director of National Education cannot be PI in any project if they are still working in those positions during the application. However, they can be researchers at most in three projects.
- TÜBİTAK ARDEB Governing Board and Advisory Board members can be PI or researcher, but they cannot be consultant if they are still working in those positions during the application.

### **TÜBİTAK Headquarters/Institutes**

In case there is someone (PI/ researcher/ consultant) who works in TÜBİTAK headquarters/institutes in the project team, permission should be obtained from the President of TÜBİTAK and the date and number of the “President Approval Letter” should be entered to the relevant field in online application system. The Letter should be sent to the Directorate for Research Funding Programmes (ARDEB) via EBYS.

### **Special Rejection**

If an application was previously submitted to TÜBİTAK with the same project proposal, and it is evaluated as insufficient in terms of the scientific excellence criterion twice, an application cannot be submitted for the third time with the same project proposal.

### **Application Form and Annexes**

The forms, which are to be uploaded to Project Application System (PBS) (Application form and its annexes that are “Annex-1 References”, and Annex-2 Budget and Justification), should be downloaded from the website of the program, and all items in the up-to-date forms should be filled completely in Turkish\* (except for the English abstract and the foreign references).

The application form should contain sufficient information to evaluate the project scientifically and should not exceed 25 pages excluding “Annex-1 References” and “Annex-2 Budget and Justification”.

The list of references attached should be associated with the text, and all the studies referred in the project proposal should be included in the list of References.

The amounts stated in the “General Budget Table” of “Annex-2 Budget and Justification” and the amounts in the detailed budget tables should be compatible with each other.

\*It is possible for non-Turkish citizens to fill in the Application Form and its annexes in English; however, the language to be used in the Progress and Final Reports should be same with the one used in Application Form.

### **Support Budget Limits**

The amount of fund requested from TÜBİTAK should not exceed the upper budget limits determined for the program. The amount of fund requested in the “Annex-2 Budget and Justification” should not differ from the amounts requested during the online application.

**Similarity**

While preparing the project proposal, it should be noted that the statements in the project text are not similar to the statements in the projects submitted previously to our Institution (including the concluded / ongoing projects). In addition, the persons in the project team should not have ongoing, concluded or recently proposed projects submitted to TÜBİTAK or to a different institution / organization with the same / similar content of the proposal.

**Project Design**

The project should comply with the research project criteria, should not be a routine study for the assessment of current situation or data collection, and the project should not be for creating infrastructure.