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**KIST School**  
**Student Internship Program**  
**for Spring 2025**

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## **KIST School Student Internship Program**

- Preliminary internship program for the students who are willing to apply for the KIST School(UST) graduate program (Master's / Ph.D.)
- Provides R&D research experience for the student researchers
- Provides Korean Language Lecture (Mandatory)

## **Guidelines for the KIST School Student Internship Spring 2025**

### **Eligibility**

- Students who can keep their student status at their current universities throughout the internship period
- Students who have less than 3 semesters left until graduation (As of October 31, 2024)
- Potential applicants for the KIST School(UST) admission for Fall 2025 or later

### **Period**

- Mar.1, 2025 ~ August.31, 2025

### **Advantages**

- Experience in national R&D projects funded by the Korean government and institutions
- Receive guidance from the KIST researchers with superb research capabilities
- Access to well-equipped laboratories at KIST

### **Student Benefits**

- Financial support: monthly stipend of 1,200,000 KRW for undergraduate students and 1,400,000 KRW for master's students (before tax deduction)
- Dormitory facilities (Dormitory Fee will be around 180,000 KRW)
- Comprehensive insurance
- Diverse academic/cultural events for students
- Supports the cost of Official English Test (up to 1 time, to meet the requirements of KIST School-UST admission)

**Searching Advisors** : Visit KIST School Homepage to search research fields and advisors ([http://kist\\_school.kist.re.kr/professors/list](http://kist_school.kist.re.kr/professors/list))

**Inquiry** : Mr. Choi Ji Hwan, KIST Academic Affairs Team (E-mail : [cookie@kist.re.kr](mailto:cookie@kist.re.kr))

### Schedule of Admission (Schedule may be changed depending on the situation)

Contents	At	Date/Term
Announcement & Receipt of Application	KIST School homepage ( <a href="http://kist_school.kist.re.kr/admission/internship">http://kist_school.kist.re.kr/admission/internship</a> )	Oct.14 ~ Oct.27
Document Screening	KIST School	~ Nov.1
Recommendation to KIST School	Partner Ministry or Organization	~ Nov.12
Announcement of First Results	KIST School	Nov.14
Video Interview		Nov.19 ~ Nov.21
Announcement of Final Results		Dec.10
Entrance & Internship		Mar.1, 2025 ~

### Process

No	Contents	Subject	Details	Date/Term
1	Announcement of Application Guidelines	KIST School → the relevant government ministry or organization	KIST School notifies the guideline of Internship Program to relevant government ministry or organization	Oct.10
2	Announcement of Application Guidelines	The ministry or organization → the relevant universities	The ministry or organization notifies the guideline to universities and students	Oct.14
3	Apply for Admission	Applicants → KIST School homepage	Students who are interested in internship should apply on online admission system at KIST School homepage	Oct.14 ~ Oct.27
4	Document Screening & Recommendation	KIST School → The ministry or organization	KIST School does document screening then forwards documents of applicants to each ministry or organization to request recommended students	~ Nov.1
		The ministry or organization → KIST School	After document screening, the ministry or organization recommends up to 10 applicants with their documents	~ Nov.12
5	Interview	KIST School → Committee of the Interview → Applicants	Recommended applicants have a video interview by the Committee of Interview of KIST School	Nov.19 ~ Nov.21
6	Final Screening	KIST School Committee	KIST School committee decides final successful candidates based on the result of interview	TBD
7	Announcement of Final Results	KIST School → The ministry or organization, applicants	The successful candidates and the ministry or organization are notified the final results from KIST School	Dec.10
8	Visa Process	KIST School → Students	For the candidates, KIST School gives a guideline to get a visa and enter the KIST School	TBD
9	Internship	R&D training, language program	During the internship, students get research experience in the lab and take a language course	Mar.1,2025 ~ Aug.31,2025

### **List of Required Documents**

Scanned version of all required documents must be submitted by application deadline to e-admission system of KIST School.

Other required documents(e.g. transcript, certificate...): Successful applicants who pass document screening will be requested to submit it.

- Copy of Passport
- CV (The form is not fixed)

### **Note**

- After submitting the application, if there is any change in the contents of the application submitted, and the applicant do not notify about the change to KIST Academic Affairs Team, KIST School can cancel the admission or terminate the internship.
- If the students lose their student status by graduation before or during the internship period, the internship will be cancelled or terminated automatically.