# INNOVATIVE SOLUTIONS RESEARCH PROJECTS FUNDING PROGRAM IN SOCIAL SCIENCES AND HUMANITIES

# PROJECT APPLICATION FORM

**It is expected that the application form should be prepared in Arial 9 font, taking into account the explanations given under each topic, and should not exceed 22 pages in total, excluding the appendices. Evaluation will be carried out under the headings of national gains, aim and objectives, innovative aspect, methodology, management and impact.** [**Click here**](https://tubitak.gov.tr/en/content-forms) **to access the research project proposal evaluation form.**

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| **Project Title:** |
| **Name of the Applicant (Principal Investigator):** |
| **Host Institute:** |

**ABSTRACT**

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1. **NATIONAL GAIN, POTENTIAL FOR SOCIAL AND PUBLIC BENEFIT**

Depending on the selected project type, in this part of the project proposal:

(1) Advancement in the Humanities: Which methods, approaches and interpretations and innovative contributions will be made to the humanities should be explained. It should be stated how the outputs of the research will contribute to the historical, cultural and artistic accumulation of the society as well as the progress in the humanities.

(2) Providing a Scientific Basis for Policy Development Processes: The scientific basis for which public policy development processes will be established, the potential and impact level of the findings to guide public policies should be detailed.

(3) Revealing the Social Effects of Scientific and Technological Advances: The changes that technological advances will create in various impact dimensions specified in the call text should be stated.

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1. **AIM AND OBJECTIVES**

The aim and objectives of the project proposal should be clear, measurable, realistic and achievable throughout the project. R&D and complementary activities to be carried out to achieve the effects described in the first section should be specified in detail.

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1. **INNOVATIVE ASPECT**

National/international researches related to the subject of the proposal, making the project applicable, the similarities and differences with the project subject should be explained. It should be stated whether there is any preliminary research and application results related to the research area. Innovative aspect of targeted project outputs and what the anticipated differences, advantages and superiorities will be compared to the similar ones in the field of scientific research or implementation sholud be explained. The role of the project as an improvement over previous research and presenting a new idea or practice should be stated.

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1. **METHODOLOGY**

The methods and research techniques (including data collection tools and analysis methods) with reference to the related literature should be described. It should be explained that the methods and techniques are suitable to achieve the objectives of the project. The design of the research, dependent and independent variables, and statistical methods should also be included in this part. In addition, if any preliminary work or feasibility was conducted before, they are expected to be presented. Furthermore, the methods are needed to be associated with work packages (WP) of the project.

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1. **PROJECT MANAGEMENT**
   1. **Management Structure: Work Packages (WPs), Work Distribution and Duration**

The main work packages and objectives to be included in the project, by whom and in what time each work package will be carried out, the success criterion and its contribution to the success of the project are given by filling in the "Work-Time Schedule". The principal investigator, researchers and personnel who will take part in each work package are specified in detail. Literature review, progress and final report preparation stages, dissemination activities, writing articles and purchasing of materials should not be shown as separate work packages.

As a success criterion, it is explained that each work package will be considered successful when it meets which criteria. The success criterion is specified with quantitative or qualitative criteria (expression, number, percentage, etc.) in a way that is measurable and traceable.

**WORK-TIME SCHEDULE (\*)**

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| --- | --- | --- | --- | --- |
| **WP No** | **WP Name and Objective** | **Responsible Team Member(s)** | **Time Interval**  **(..-.. Months)** | **Success Criteria and Contribution to the Success of the Project** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |

(\*) The rows and columns in the schedule can be enlarged and increased.

* 1. **Risk Management**

The risks that can affect the success of the project negatively and the alternative plan(s) (Plan-B) that will be explaining the measures to be taken to ensure the successful carrying out of the project when faced with these risks, should be described in the risk management table below by specifying the relevant work packages. Possible risks related to the research question and/or hypothesis of the project are taken into consideration. Implementation of Plan B should not lead to deviation from the main objectives and scientific excellence of the project. If there is a method change in case of switching to Plan B, this situation should be detailed. Work packages without any risk should not be included in this section.

**RISK MANAGEMET TABLE (\*)**

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| --- | --- | --- |
| **WP No** | **Definition of the risk(s)** | **Measures to be taken (Plan-B)** |
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**(\*)** The rows in the table can be expanded and increased as needed.

* 1. **Research Facilities**

Opportunities of the infrastructure/equipment (laboratory, vehicle, machinery-equipment, etc.) existing in the institutions and organizations where the project will be carried out and to be used in the project are specified.

**RESEARCH FACILITIES TABLE (\*)**

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| **Type and Model of Infrastruture/Equipment**  (Database, Software, Archive, Library etc.) | **Host Institution/Organisation of Infrastruture/Equipment**  (If it is in a different institution/organization than the institution where the project is carried out, these institutions should be explained in a way that defines them.) | **Purpose of Use During the Project and**  **Access Plan** |
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**(\*)** The rows and columns in the table can be enlarged and increased.

1. **IMPACT**

If carried out successfully, expected outputs/impacts obtained from the project and the activities/services for the delivery and dissemination of these outputs and the expected impacts form the project should be stated clearly. The potential to achieve these impacts should be explained.

* 1. **Information on the Expected Outputs of the Project**

In this section, the expected outputs of the project should be stated. These outputs should be specified by dividing them into categories determined according to their objectives, based on quantitative indicators and targets, and the time interval in which each output is expected to be achieved should be specified.

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| **Output Type** | **Expected Output(s)** | **Expected Time Interval of the Output (\*)** |
| **Scientific/Academic Outputs**  (Proceeding, Article, Book Chapter, Book, etc.): |  |  |
| **Social Outputs**  (Visual/Auditory/Archive, Inventory/Database/Documentation Production, Work Subject to Copyright, etc.): |  |  |
| **Outputs Related to Researcher Training** (M.Sc/MA/PhD/MD Dissertation): |  |  |

(\*) This sould be specified in 6-month periods from the start of the project (E.g. 0-6th months/6-12th months /12-18th months/after the end of the project etc.).

* 1. **Information on Expected Impacts of the Project**

Information should be given about the end users (policy makers, other researchers, civil society/users, business world and private sector, etc.) who are the target group that will benefit from the results of the project. The needs of the end users to be met by the project outputs and the area of usages of the outputs should be explained in the table below.

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| **Target Audience**  **(End Users)** | **Benefit / The Need of the Target Audience Fulfilled** |
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If carried out successfully, the expected impact dimensions to be obtained from the project should be explained using the table below.

If the end-users are defined within the scope of the project, it is expected to fill them out by establishing relations with possible end-users.

The target audience/area should be explained within the framework of the [12th Development Plan](https://www.resmigazete.gov.tr/eskiler/2023/11/20231101M1-1-1.pdf) objectives and policies selected in the Project Application System (PBS). Expected effects should be verifiable and measurable. Estimates of the time to achieve the effects should be stated.

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| --- | --- | --- |
| **Type of Impact** | **Expected Impact** | **Expected Time to Obtain the Impact** |
| **Social/Cultural Impact:**   * Contribution to Quality of Life and Community Welfare, * Solutions to an Important Social Problem at Country or World Level, etc. * Sustainable Environment and Contribution to Energy: Energy supply security, Environmental management, natural resources, environmental pollution, climate change, etc. * Cultural effects: Global, regional, national and/or group-based understanding of reality, effects on values and beliefs, etc. * Health Impacts: Public health, life expectancy, disease prevention and impact on quality of life, etc. * Contribution to the Improvement of Education Level: Contribution to the curriculum at various levels, qualitative and quantitative contributions to pedagogical tools, updated training and capacity building needs, etc. * Contribution to Agriculture and Food Supply Security * Contribution to knowledge of Basic Islamic Sciences, Islamic History and Arts, Philosophy and Religious Studies |  |  |
| **Public Policy Impact:**   * Structural and operational changes that it will cause in public policies, legislation and legal regulation needs (including ethics), etc.   (If any, indicate the relationship with the titles expressed in the upper line.) |  |  |
| **Economic Impact:**   * Potential sectoral application areas of emerging technologies, * Global Market Forecasts, * Employment Contribution, * Contribution to Competitiveness (Effect on Export, Import Substitution, Formation of New Firms, Triggering Foreign Capital Investment, etc.) * Product, process and service innovations etc. to be created. * Contribution to product development costs, expenses and turnover of companies at micro level, economic development and productivity increase at macro level |  |  |
| **Impact on National Security and Foreign Affairs Policies:**   * Foreign Policy (The geopolitical situation of Türkiye and its contribution to its political power) * Energy security, * Border security, * Economic security, * Cyber Security etc. |  |  |
| **Academic Impact:**   * New R&D Decisions, * Domestic/International R&D Collaborations, * Change in Quantity and Quality of Researchers, * Contribution to University-Industry Cooperation etc. |  |  |

**6.3. Sharing and Dissemination of Project Outputs**

Meetings, workshops, training, web sites, media, fairs and similar events to be held to deliver and disseminate the outputs and results to be achieved during the project activities to the relevant stakeholders and potential users should be given in the table below.

**SHARING AND DISSEMİNATION OF PROJECT OUTPUTS TABLE (\*)**

|  |  |  |
| --- | --- | --- |
| **Type of Activity** (Meeting, Workshop, Training, Website, Media, Fair, Project Market etc.) | **Stakeholder / Potential Users** | **Time and Duration of the Activity** |
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**(\*)** The rows and columns in the table can be enlarged and increased.

**OTHER ISSUES NEEDED TO BE SPECIFIED**

Information or data (graphics, tables, etc.) that can contribute only to the evaluation of the project proposal can be added.

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**APPLICATON FORM ANNEXES**

**ANNEX-1: REFERENCES**

**ANNEX-2: BUDGET AND JUSTIFICATION**

**ANNEX-3: OTHER PROJECTS AND CURRENT PUBLICATIONS OF PROJECT TEAM (It is created automatically by the System in line with the information entered in the Project Application System (PBS).)**