TÜBITAK ARDEB 3501 PROGRAM

IMPORTANT POINTS TO BE CONSIDERED <u>BEFORE</u> APPLICATION

Project applications should be submitted electronically via Project Application System (PBS) (*) and by e-signature.

ARBIS Registration

Principal investigators, researchers and consultants (including researchers and consultants outside Türkiye) should be registered in the TÜBITAK Researcher Information System (ARBİS) database and their information should be up-to-date.

E-signature

Since the application is required to be made by e-signature, PIs, researchers and consultants (except researchers and consultants outside Türkiye) in the project team, right owners other than the project team and the authorized representatives of institutions of project team must have qualified electronic certificates.

Residence Conditions

The PI and researchers (except for researchers outside Türkiye) should reside in Türkiye (non-Turkish citizens can be PI/researchers in projects as long as they work at an institution/organization in Türkiye).

Host Institution

The researchers who work for non-governmental organizations (foundations, associations, etc.), unions, chambers and commodity exchanges and their economic enterprises; cooperatives, sole proprietorships and ordinary partnerships cannot apply.

Requirements and Limits to be involved in Projects

- In case of exceeding the maximum project limits, the one cannot be PI, researcher and consultant.
- The PI and researchers should provide the requirements needed to apply for CAREER program given in https://tubitak.gov.tr/en/funds/academy/national-support-programmes/3501/content-who-can-apply.
- A person cannot apply for more than one program with the same Project proposal (In case of applying for more than one program, the first application is taken into account and the other application is returned without any evaluation).
- Rector, Vice Rector, Chief Physician, Deputy Chief Physician, Hospital Director, Minister, Deputy Minister, General Manager, Deputy General Manager, and Provincial Director of National Education cannot be PI in any project if they are still

working in those positions during the application. However, they can be researchers at most in three projects.

- Governing Board and Advisory Board members in TÜBITAK ARDEB can be PI or researcher, but they cannot be consultant if they are still working in those positions during the application.
- People working in TÜBITAK Headquarters and Institutes cannot take part as PI / researchers / consultants in the projects proposed under this program.

Special Rejection

If an application was previously submitted to TÜBITAK with the same project proposal, and it is evaluated as insufficient in terms of the scientific excellence criterion twice, an application cannot be submitted for the third time with the same project proposal.

Application Form and Annexes

The forms, which are to be uploaded to Project Application System (PBS) (Application form and its annexes that are "Annex-1 References", and "Annex-2 Budget and Justification"), should be downloaded from the website of the program, necessary preparations should be made using up-to-date forms and all items in the up-to-date forms should be filled completely in Turkish* (except for the English abstract and the international publications given in references).

The application form should contain sufficient information to evaluate the project scientifically and should not exceed 22 pages except "Annex-1 References" and "Annex-2 Budget and Justification".

The photocopy of the doctoral diploma of the PI must be uploaded to the Online Application System.

The list of references attached should be associated with the text, and all the studies referred in the project proposal should be included in the list of References.

The amounts stated in the "Overall Budget Table" of "Annex-2 Budget and Justification" and the amounts in the detailed budget tables should be compatible with each other.

*It is possible for non-Turkish citizens to fill in the Application Form and its annexes in English; however, the language to be used in the Progress and Final Reports should be same with the one used in Application Form.

Support Budget Limits

The amount of fund requested from TÜBITAK should not exceed the upper budget limits determined for the program. The amount of fund requested in the "Annex-2 Budget and Justification" should not differ from the amounts requested during the online application.

Similarity

While preparing the project proposal, it should be noted that the statements in the project text are not similar to the statements in the projects submitted previously to our Institution (including the concluded / ongoing projects). In addition, the persons in the project team

should not have ongoing, concluded or recently proposed projects submitted to TÜBITAK or to a different institution / organization with the same / similar content of the proposal.

Project Design

The project should comply with the research project criteria, should not be a routine study for the assessment of current situation or data collection, and the project should not be for creating infrastructure.